

GEORGE MINES TRAVELLING FELLOWSHIP Guidelines

The George Mines Travelling Fellowship ('the Fellowship') will provide recognition and funding to outstanding Canadian arrhythmia specialists early in their careers, and provide a reliable supply of future Canadian leaders in this field. The Fellowship will support training abroad for Canadian Arrhythmia Fellows, with the intent of acquiring advanced academic arrhythmia clinical, research and/or educational skills.

Eligibility

To be eligible for the Fellowship candidates must:

- 1) be a member of the Canadian Heart Rhythm Society;
- 2) be a permanent resident or citizen of Canada;
- 3) be a physician who has or is training in a Canadian cardiology or cardiac arrhythmia program;
and
- 4) have arranged for a position in an academic training program outside of Canada.

Additional Considerations

- 1) Candidates will be eligible regardless of whether or not they hold advanced degrees in research or education.
- 2) Clinical fellowships without a strong academic focus are not eligible.
- 3) Preference will be given to fellows who have an offer of employment in a Canadian academic arrhythmia centre.

Application Procedures

- A call for applications will go out to all CHRS members each year.
- Applications must be received by March 1st.
- All applications and attachments must be emailed to CHRS at chrs@ccs.ca.
- Application for Fellowship positions may be sought more than one year in advance.
- Applications for renewal for a second year will be considered at the discretion of the George Mines Travelling Fellowship Review Committee.

Review Committee

- The Chair of the George Mines Travelling Fellowship Review Committee ('the Committee') is appointed for a 3-year term by the CHRS Executive. A deputy Chair will be identified in the final year of the 3-year term, to facilitate succession planning.
- The Chair is responsible for appointing and recruiting committee members. Members will be appointed yearly, as required to manage anticipated conflict of interest.

GEORGE MINES TRAVELLING FELLOWSHIP Guidelines

- The Committee will report to the CHRS Education Committee and will be accountable for conduct of the program.
- The Committee will review all applications and make a recommendation to the CHRS Executive by May 1st.

Selection Criteria

All applications and attachments will be reviewed based on the following criteria:

- Academic background, including research or educational contributions.
- Statement of career interests.
- Statement of how the particular training program will address the identified career interests.
- Quality of the proposed training site, including quality of the training program.
- Quality of the proposed supervisor.
- Proposed academic component of training, including research proposal or proposed educational training program.
- Whether an advanced degree will be sought.
- Two letters of appraisal from those involved in training the fellow in Canada.
- A letter of support from the proposed adviser, supervisor, or sponsor that stipulates:
 - the proportion of time allotted to the clinical care, clinical education, and academic components; and
 - the funding available for support of the fellow.
- A letter from the Head of Cardiology in the applicant's centre appraising their future contributions to arrhythmia care, research, and education in Canada.

Amount of Bursary & Conditions

- A total of \$60,000 CAD will be awarded for each Fellowship. Normally this will be awarded for a one-year period (July 1st to June 30th, academic year), but candidates may discuss with the Committee the possibility of spreading the award over 2 years.
- Of the total bursary amount, \$55,000 is to be used to support tuition fees, research costs and salary, and \$5,000 is to support meeting and conference travel.
- One bursary will be awarded each year. Should there be no suitable candidates in a given year, the award will be kept in a CHRS dedicated fund and two bursaries can be awarded the following year. The candidate may hold the Fellowship during any year of training abroad for up to 3 years after starting the training.
- The funds may be awarded directly to the recipient or in trust through the institution providing the training program.
- The recipient is required to attend the Canadian Cardiovascular Congress (CCC) to be recognized at the CHRS AGM; and attend the CHRS AGM the following year to present a lecture

GEORGE MINES TRAVELLING FELLOWSHIP Guidelines

summarizing the research or educational skills that were acquired during the fellowship period. All expenses to attend the CCC and the CHRS AGM shall come from the bursary amount provided.